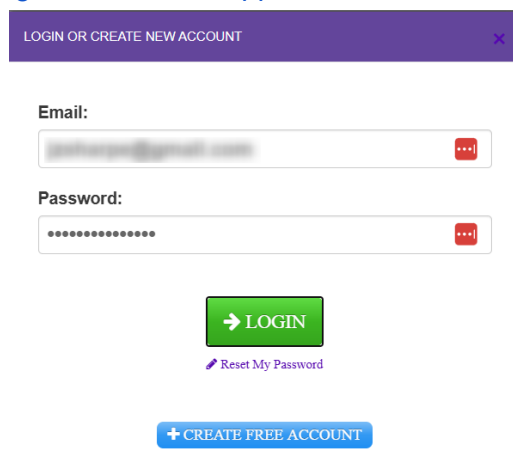


Creating Accounts for Your Team Members

The purpose of this guide is to demonstrate how to invite athletes to your club's team on ScoreFlippers. **Only Club Managers can update club information.** If you need to be added as a manager for your club, please email info@naigc.org.

Step One: Navigate to the link below: <https://scoreflippers.com/INSIGHT/> and login using your credentials, this should bring you to your dashboard and you should see a “Club Management” button, click this to proceed. If you do not have an account, please reference “[Logging into Existing Account](#)” or “[Creating A New ScoreFlippers Account](#)” instructions.



LOGIN OR CREATE NEW ACCOUNT

Email:

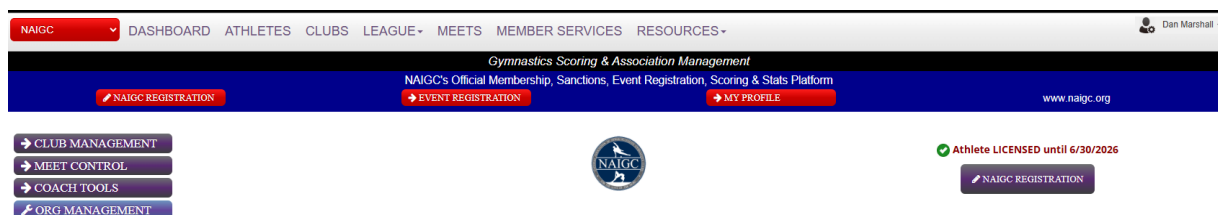
Password:

[→ LOGIN](#)

[Reset My Password](#)

[+ CREATE FREE ACCOUNT](#)

Step Two: Upon logging in, you will be directed to your dashboard. Click the “Club Management” button.



NAIGC DASHBOARD ATHLETES CLUBS LEAGUE+ MEETS MEMBER SERVICES RESOURCES+ Dan Marshall

Gymnastics Scoring & Association Management

NAIGC's Official Membership, Sanctions, Event Registration, Scoring & Stats Platform

NAIGC REGISTRATION EVENT REGISTRATION MY PROFILE www.naigc.org

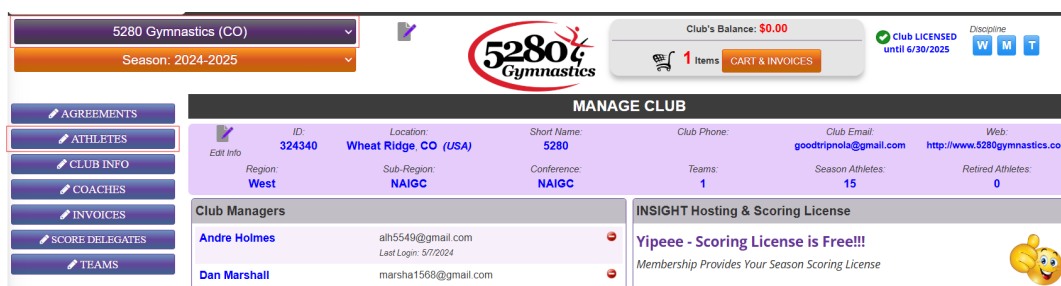
→ CLUB MANAGEMENT
→ MEET CONTROL
→ COACH TOOLS
→ ORG MANAGEMENT

NAIGC

Athlete LICENSED until 6/30/2026

NAIGC REGISTRATION

Step Three: Select your club from the drop-down list, then click the “ATHLETES” button on the left.



5280 Gymnastics (CO) Season: 2024-2025

Club's Balance: \$0.00 1 Items CART & INVOICES Club LICENSED until 6/30/2025 Discipline W M T

MANAGE CLUB

ID: 324340	Location: Wheat Ridge, CO (USA)	Short Name: 5280	Club Phone:	Club Email: goodtr@pnola@gmail.com	Web: http://www.5280gymnastics.com
Region: West	Sub-Region: NAIGC	Conference: NAIGC	Teams: 1	Season Athletes: 15	Retired Athletes: 0

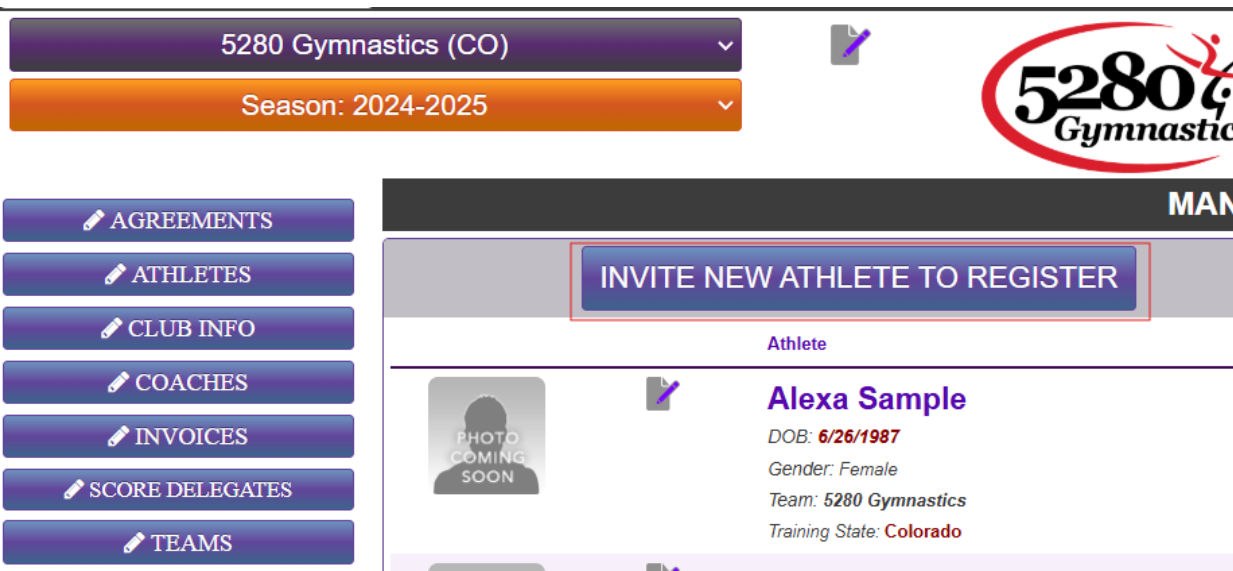
Club Managers

Andre Holmes	alh5549@gmail.com	Last Login: 5/7/2024
Dan Marshall	marsha1568@gmail.com	Last Login: 12/5/2024

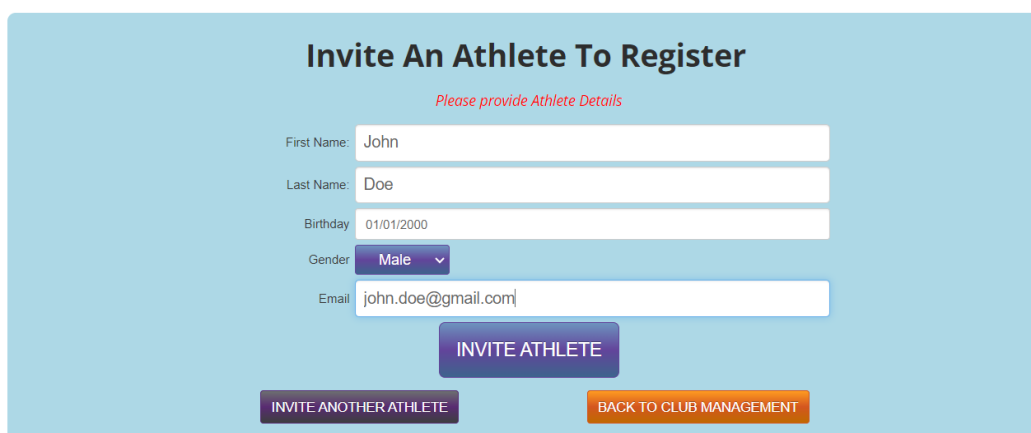
INSIGHT Hosting & Scoring License

Yipeee - Scoring License is Free!!!
Membership Provides Your Season Scoring License

Step Four: If an athlete does not already appear in the list, click the “INVITE NEW ATHLETE TO REGISTER” button.



Step Five: Enter the athlete’s first and last name, birthday (can be entered as default if unknown), gender, and email. Then press the “Invite Athlete” button. Upon successful invitation, green text will appear saying “Account was successfully created:”. An email with the link to login and register will be sent. To invite another athlete, click the “Invite Another Athlete” button and repeat the process as needed.



Added athletes will then be added to the club’s roster. **You will not be able to add athletes to events until they have logged into their own account and purchased membership for the season.** See “[Logging into Existing Account](#)” or “[Creating A New ScoreFlippers Account](#)” for instructions. Club managers can edit selected information for their members by selecting the pen/paper icon to the left of the athletes name.



MANAGE ATHLETES				
INVITE NEW ATHLETE TO REGISTER		☐ Show Retired		
Athlete	Level	Season	Retired	
Alexa Sample DOB: 6/26/1987 Gender: Female Team: 5280 Gymnastics Training State: Colorado	XS ID: 13540 Alexa.sample@gmail.com	INVITE	☐	
Ana Botto DOB: 1/1/2003 Gender: Other Team: 5280 Gymnastics	XS ID: 13173 anaelise.botto@gmail.com	INVITE	☐	