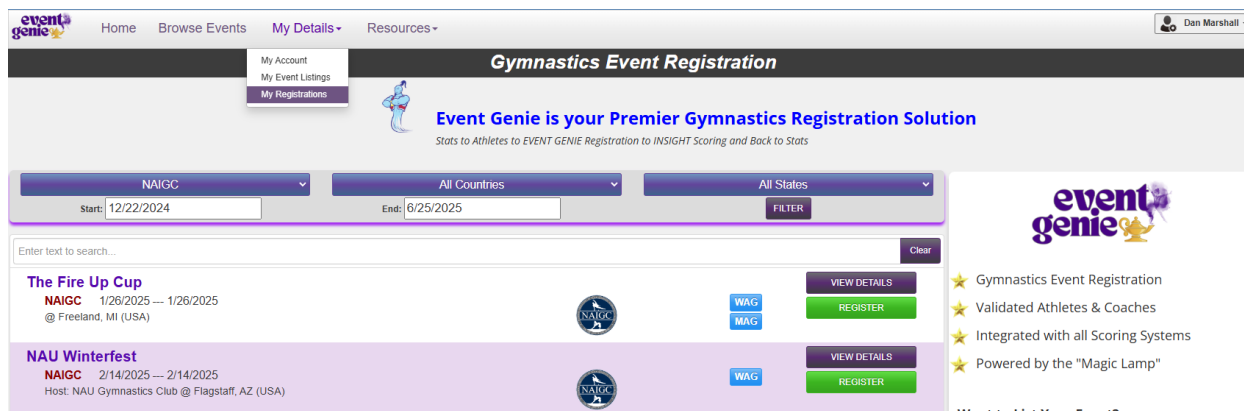


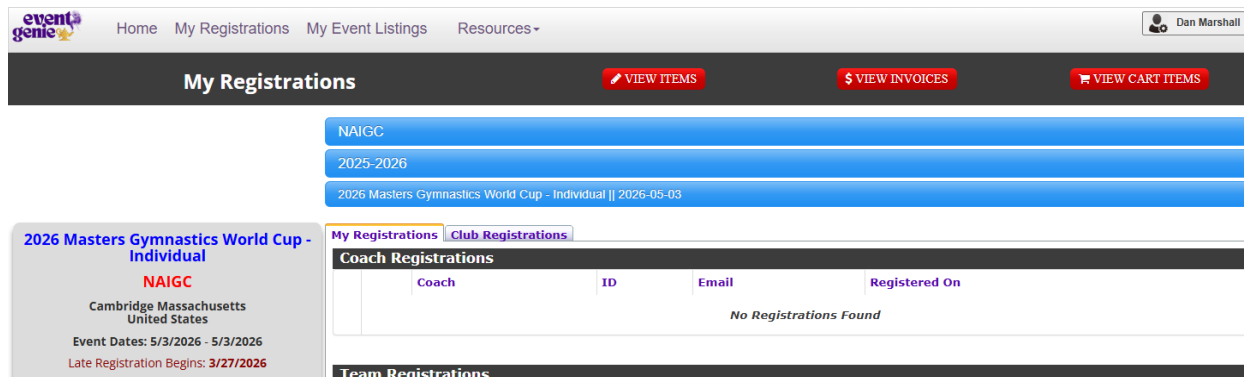
Updating Registration for Existing Meet

The purpose of this guide is to demonstrate how to update registration for an existing meet you are already registered for.

Step One: Navigate to the link below: <https://scoreflippers.com/MeetGenie/> and login using your credentials. You should see a list of meets. Click the “My Details” button at the top of the page and select the “My Registrations” button



Step Two: Click the drop down at the top of the sheet and select the meet you would like to update your registration for



Step Three: You will see two tabs, one for “My Registrations” and one for “Club Registrations”. My Registrations includes any registrations completed on your account. Club registrations includes any registrations of athletes in clubs where you are the club manager. After you have selected the appropriate tab, scroll down to see the list of athletes currently registered for the meet. Find the athlete whose registration you are looking to update. Clicking the blue “+” button will show their current registration. Click the orange button shown in the screenshot below to edit this registration. If the orange button is not visible, this is because editing registration is no longer available for that event.

My Registrations

[VIEW ITEMS](#)
[VIEW INVOICES](#)
[VIEW CART ITEMS](#)

NAIGC Nationals 2024
NAIGC
 Albuquerque New Mexico
 United States
 Event: 4/11/2024 - 4/13/2024

Registrations:
 Late Begins: 2/27/2024
 Ends: 3/11/2024

LAST DATE TO EDIT: 9/10/2024

[VIEW MEET DETAILS](#)

NAIGC

NAIGC Nationals 2024 || 2024-04-11

[My Registrations](#)
[Club Registrations](#)

5280 Gymnastics (CO)



Club's Coach Registrations

Coach	League ID	Email	Registered On
No Registrations Found			

Club's Team Registrations

Team	Level	Registered On
No Registrations Found		

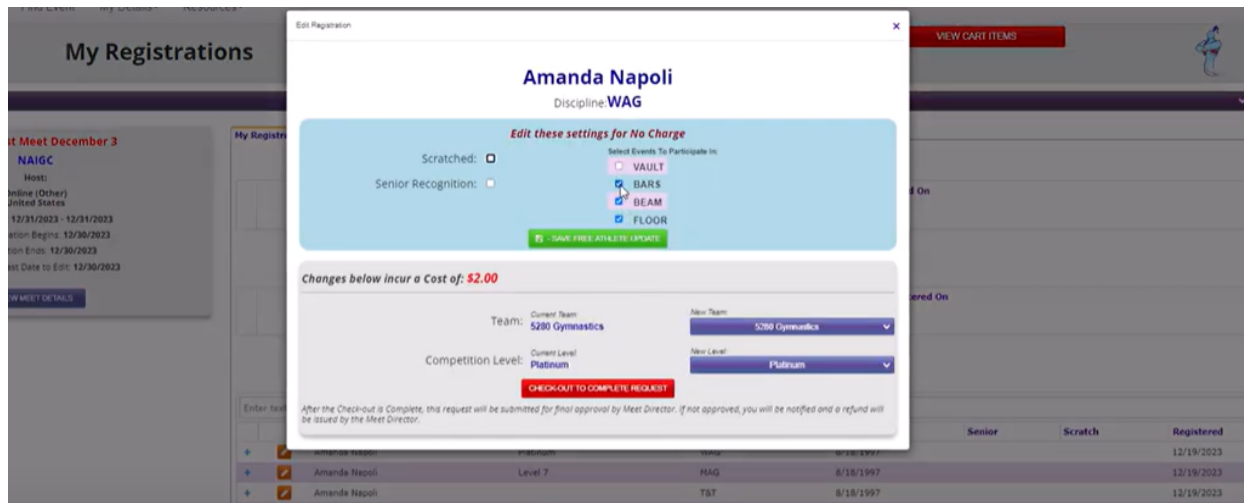
Club's Athlete Registrations

Enter text to search...

	Athlete	Level	ID	Age	Scratched	Senior	Specialist	Student	Registered
+ 	Andre Holmes	NC MAG	2769 5280 Gymnastics	32 1/6/1992					2/5/2024
+ 	Angela Fuller	XP WAG	13180 5280 Gymnastics	43 7/13/1980					2/22/2024
+ 	Angela Fuller	L7 MAG	13180 5280 Gymnastics	43 7/13/1980					2/22/2024

Updated: 2025-12-16

Step Four: The below screen should pop up and allow you to change your registration. Please note, adding/removing events can be done free of charge while changing level or team will incur a cost as listed. **Please be mindful as you will be charged multiple times if you change levels and complete checkout multiple times before the meet.** After making the desired changes, click the red “Checkout to Complete Request” button to proceed.



My Registrations

NAIGC Test Meet December 3

Host: NAIGC
Location: United States
Meet Dates: 12/31/2023 - 12/31/2023
Registration Begins: 12/30/2023
Registration Ends: 12/30/2023
Last Date to Edit: 12/30/2023

My Registrations

Amanda Napoli
Discipline: WAG

Edit these settings for No Charge

Scratched: ☐
Senior Recognition: ☐

Select Events To Participate In:

- ☐ VAULT
- ☒ BARS
- ☒ BEAM
- ☒ FLOOR

Changes below incur a Cost of: \$2.00

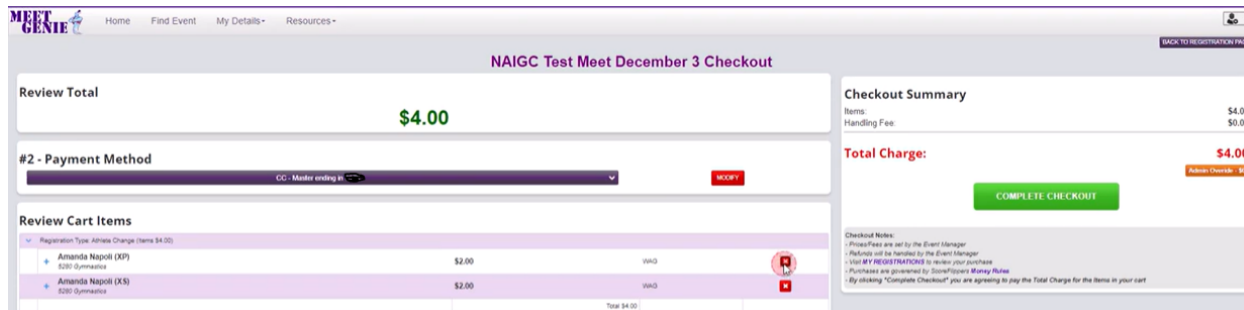
Team: Current Team: S280 Gymnastics | New Team: S280 Gymnastics
Competition Level: Current Level: Platinum | New Level: Platinum

CHECKOUT TO COMPLETE REQUEST

After the Check-out is Complete, this request will be submitted for final approval by Meet Director. If not approved, you will be notified and a refund will be issued by the Meet Director.

Senior	Scratch	Registered
☒	☐	12/19/2023
☒	☐	12/19/2023
☒	☐	12/19/2023

Step Five: You will be presented with the checkout screen and see a cost breakdown. Select the desired payment method and then click the “Complete Checkout” button to complete the registration update. **Please note you will have to click this green button even if the total cost is \$0.00.**



MEET GENIE Home Find Event My Details Resources

NAIGC Test Meet December 3 Checkout

Review Total

\$4.00

#2 - Payment Method

CC: MasterCard ending in 1234

Review Cart Items

Registration Type	Amount	Discipline
Amanda Napoli (XPT)	\$2.00	WAG
Amanda Napoli (XS)	\$2.00	WAG

Checkout Summary

Items: \$4.00
Handling Fee: \$0.00

Total Charge: \$4.00

COMPLETE CHECKOUT

Checkout Notes:

- Prices/Fees are set by the Event Manager
- Refunds will be handled by the Event Manager
- Visit MY REGISTRATIONS to review your purchase
- Purchases are governed by the NAIGC Money Rules
- By clicking "Complete Checkout" you are agreeing to pay the Total Charge for the items in your cart